

Crime Scene Investigation Course

(80-Hours CLEET Accredited #14-1649)

(Note: Course is two weeks long, 10 hour days, Monday. thru Thursday. 8:00 am to 6:00pm)

When: March 21 - 24 and 28 – 31, 2016

Hosted by: Mid-America Christian University
Police Department

Location: Mid-America Christian University
3500 SW 119th St.
Kennedy Hall
Oklahoma City, OK 73170

Hotel and non-course information contact:
Chief Joe Koerner (jkoerner@macu.edu)

Tuition Cost: \$495.00 per student

Enrollment deadline is March 11, 2016

Class limit: 24

Discounts available for agencies sending
3 or more participants to the same class

**70 hours of this course instruction meets the
Crime Scene Certification Board's approved
instruction for the Crime Scene Certifications**

Instructor: Everett Baxter Jr.
Everett Baxter Jr Forensics, LLC

Each student will receive the books Complete Crime Scene Investigation Handbook and Complete Crime Scene Investigation Workbook as well as a CD containing reference materials and sample forms published in the book Complete Crime Scene Investigation Handbook.

Items each student is required to bring:

The students would need to bring a camera, an external flash, a tripod, a sync or PC cord for the external flash, a shutter release cord or remote control and a flashlight. Optional Item: If your agency has an Alternate Light Source and can spare being without it for 2 weeks, bring it to the class. The student will use that Alternate Light Source when performing several of the practical exercises.

Course Description

The Crime Scene Investigation Course is for Crime Scene Investigators, Evidence Technicians, Detectives, Investigators, Uniformed Officers and anyone who has the responsibility of processing a crime scene. The student will learn the necessary skills to identify, document, collect and process various types of evidence that may be encountered at a crime scene.

This course will be both challenging and demanding. Almost all blocks of instruction will be followed by an exercise or exercises to reinforce the lecture materials, with a majority of the exercises including photography as part of the exercise. Some of the exercises will be as simple as writing a description from a photograph to as complex as actually utilizing various fingerprinting and sketching techniques.

The students will learn the various techniques to document evidence, which includes note taking, photography and sketching. The students will then progress into various methods used to locate evidence. The students will learn the various types of physical evidence and the appropriate methods used to document the particular evidence.

Course Content

The course will follow the format of the book The Complete Crime Scene Investigation Handbook. The book is divided into 24 chapters, which includes serology evidence, trace evidence, firearms evidence, toolmark evidence, latent fingerprint development, footwear and tire mark evidence, computer evidence and questioned document evidence. The students will then use the taught techniques to identify, document and preserve these types of evidence.

The students will then learn the documentation of evidence that may not always be present at all crime

scenes, however may encounter from time to time. These various special considerations include shooting scene documentation, bloodstain documentation, clandestine grave documentation, fire scenes and clothing and injury documentation.

The students will wind down the training with lectures on the processing methodology and report writing. The students will then have an opportunity to put their knowledge to work by processing a mock crime scene.

Instructor

Everett Baxter Jr. has an Associate Degree in Applied Science – EMS and a Bachelor's of Science in Chemistry. He has over 23 combined years in law enforcement. He is currently assigned to the Crime Scene Unit of the Oklahoma City Police Department. Mr. Baxter was previously employed with the Norman Police Department where he worked in the EMS and Patrol Divisions. Mr. Baxter has had specialized training in Crime Scene Investigations, Homicide Investigations, Basic Bloodstain Pattern Analysis, Advanced Bloodstain Pattern Analysis, Math and Physics for Bloodstain Pattern Analysis, Shooting Scene Reconstruction, Crime Scene Reconstruction, Forensic Mapping, Clandestine Grave Investigation, Infrared and UV Photography, Alternate Light Source applications, Strangulation Detection with A Forensic Light Source, Footwear Impression Photography, Digital Photography of Latent Fingerprints, Cold Case Investigations. Mr. Baxter currently teaches or has taught Crime Scene Investigations, Police Photography and other CSI related classes at the college level. Mr. Baxter has presented numerous lectures and seminars at conferences, educational groups and various civic groups. Mr. Baxter has been court qualified as an Expert in Crime Scene Investigations, Crime Scene Reconstruction, Bloodstain Pattern Analysis, Shooting Scene Reconstruction and 3D Sketches in both District Court and federal Court. Mr. Baxter has written papers on the Effects of Cleaning Products on Bloodstains (co-authored), Alternate Light Source. Mr. Baxter has written the books the Complete Crime Scene Investigation Handbook and the Complete Crime Scene Investigation Workbook.

Crime Scene Investigations Course Schedule

WEEK 1

WEEK 2

Monday	08:00 – 09:00	Introduction	Monday	08:00 – 09:00	Physical Evidence and Practical Exercises
	09:00 – 10:00	The Investigative Team		09:00 – 10:00	Serology Evidence
	10:00 – 11:00	Forensic Search & Seizure Legal Issues		10:00 – 11:00	Trace Evidence
	11:00 – 12:00	Lunch		11:00 – 12:00	Lunch
	12:00 – 13:30	Note Taking and Practical Exercises		12:00 – 13:00	Practical Exercises – Serology and Trace Evidence
Tuesday	13:30 – 18:00	Crime Scene Photography and Practical Exercises	Tuesday	13:00 – 14:30	Firearms Evidence Practical Exercises
	08:00 – 11:00	Crime Scene Photography and Practical Exercises		14:30 – 16:00	Toolmark Evidence and Practical Exercises
	11:00 – 12:00	Lunch		16:00 – 18:00	Footwear and Tire Impression Documentation and Practical Exercises
	12:00 – 18:00	Crime Scene Photography and Practical Exercises		Wednesday	08:00 – 10:00
21:00 – 23:00	Night Photography and Practical Exercises	10:00 – 11:00	Digital Evidence		
Wednesday	10:00 – 13:00	Crime Scene Sketching and Practical Exercises	11:00 – 12:00		Lunch
	13:00 – 14:00	Lunch	12:00 – 14:00	Injury Documentation and Practical Exercises	
	14:00 – 15:30	Crime Scene Search	Thursday	14:00 – 18:00	Shooting Scene Documentation and Practical Exercises
	15:30 – 18:00	Alternate Light Source and Practical Exercises		08:00 – 11:00	Bloodstain Documentation and Practical Exercises
Thursday	08:00 – 10:00	Presumptive Tests and Chemical Enhancements and Practical Exercises		11:00 – 12:00	Lunch
	10:00 – 11:00	Latent Fingerprint Development		12:00 – 15:00	Clandestine Grave Documentation
	11:00 – 12:00	Lunch	15:00 – 16:00	Fire Scenes	
	12:00 – 16:30	Latent Fingerprint Development and Practical Exercises	16:00 – 16:30	Questioned Documents	
Thursday	16:30 – 18:00	Evidence Collection and Practical Exercises	16:30 – 17:00	Processing Methodology	
	Thursday		17:00 – 17:30	Report Writing	
			17:30 – 18:00	Review	
			08:00 – 13:00	Process Mock Crime Scene	
13:00 – 14:00			Lunch		
			14:00 – 15:00	Final Test	
			15:00 – 16:00	Court Room Testimony	
			16:00 – 18:00	Closing / Certificate Presentation	

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COURSE REGISTRATION

Name:			
	<input type="checkbox"/>	Law Enforcement	Badge No.:
	<input type="checkbox"/>	Student	<input type="checkbox"/>
Agency:			
Address:			
City, ST, Zip:			
Phone Number:			
E-mail Address:			

FEES

Each class is limited to 24 students. **Enrollment deadline is March 11, 2016.** Please email registration form to: EverettBaxterJrForensics@gmail.com. Please send a confirmation email along with mailing the registration. The cost is \$495.00 per student.

	Payment:	Check No.	<input type="checkbox"/>
		P.O. Number	<input type="checkbox"/>
		Name and email to send Invoice	
		Credit Cards	<input type="checkbox"/>

For more information, please contact:

Everett Baxter Jr.

Everett Baxter Jr Forensics, LLC

Cell: 405-255-8211

E-mail: EverettBaxterJrForensics@gmail.com

This form may be filled out by clicking on the gray boxes and typing in the required information.

This form may not allow you to save the information, if it does not; print the form as a PDF.

Due to expenses incurred for the class, cancellations made 30 days or less will receive a \$100.00 cancellation fee.